



SWAGAT

2025-26



PRESTIGE INSTITUTE OF MANAGEMENT AND RESEARCH, INDORE (PIMR PG CAMPUS)

(An Autonomous Institution Established in 1994, Thrice Accredited by NAAC with Highest Grade, Now A++)
ISO 9001:2015 Certified Institute, AICTE/UGC Approved Programs affiliated to DAVV, Indore



It is true that every effort is not converted into success, but it is equally true that success does not come without effort.

Padma Shri Dr. Nemnath Jain
Soya Man of the Millenium
Founder – Chairman, Prestige Group



Dr. Davish Jain

President - Prestige Group
Chancellor - Prestige University
Chairman - Prestige Education Foundation



Mr. Dipin Jain

Joint President - Prestige Group
Pro Chancellor - Prestige University



Mr. Himanshu Jain

Director - Prestige AgroTech
Director - Prestige Education Foundation



Er. Ketan Jain

Director - Prestige Group of Industries,
Director - Prestige Education Foundation

From the Chairman's Desk



Dr. Davish Jain

*President - Prestige Group
Chancellor - Prestige University
Chairman - Prestige Education Foundation*

Dear Prestigeans,

It is with great pleasure that I welcome you to the Prestige Institute of Management and Research (PIMR) as you begin your academic journey with the MBA Batch of 2025–2027. This marks a significant milestone not just the start of your management education, but an opportunity to engage with a dynamic ecosystem that blends tradition with innovation, preparing you to lead in an era defined by disruption and transformation.

At Prestige Education Foundation, we are steadfast in our commitment to fostering excellence across multiple domains, including Management, Law, Economics, Commerce, IT, Engineering, Humanities, and Media Studies. We endeavour to shape future leaders who are not only technically proficient but also socially conscious, adaptable, and visionary in their approach.

Ground breaking technologies, including artificial intelligence, blockchain, cloud computing, and data science, among others, are reshaping today's business landscape. At PIMR, these forces of change are not peripheral topics but integrated dimensions of our curriculum, pedagogy and practice. You will explore how digital intelligence intersects with strategic thinking, and how technology can serve as both a tool and a lens for solving complex problems.

Our MBA program is designed to ignite curiosity and build your capacity to thrive in global contexts. With access to state-of-the-art infrastructure, industry-aligned coursework and an exceptionally talented faculty mentors, you will be immersed in a learning environment that values analytical rigour, creative problem-solving, and ethical leadership.

Aligned with our Vision 2030, PIMR is rapidly expanding its global footprint through academic collaborations with premier Global Universities. These partnerships will foster intercultural learning and provide you with exposure to cutting-edge ideas and methodologies that transcend borders.



We also place strong emphasis on experiential learning. Whether through live business simulations, industry immersion, case competitions, or AI-powered decision-making tools, our ecosystem enables you to apply classroom concepts to real-world challenges with agility and confidence.

Your journey at PIMR is supported by four core pillars: outcome-based learning, quality teaching, a globally relevant curriculum, and robust resource development. These pillars ensure that the education you receive is responsive, forward-thinking, and primed for real-world success.

I encourage you to engage deeply with this experience participate in dialogue, pursue innovation, adopt technology, and cultivate lasting relationships with mentors and peers. Your time here will not only shape your professional trajectory but also empower you to lead with integrity and insight in a rapidly evolving world.

Let us move forward together committed to excellence, guided by purpose, and inspired by the promise of the future.

Warm regards,

Dr Davish Jain

Chairman

Prestige Education Foundation
Prestige Institute of Management and Research, Indore

Message from the Group Director



Dr. S.S. Bhakar

Group Director

Dear Future Leaders,

Welcome to Prestige Institute of Management and Research. As you join the MBA Batch of 2025–2027, you step into a transformative learning ecosystem—one shaped by curiosity, collaboration, and the promise of exponential change.

The world you're preparing to lead is not static. It's powered by artificial intelligence, accelerated by data, and reshaped daily by global disruptions. At PIMR, we recognise this reality—not with apprehension, but with excitement. Here, management education is designed not just to keep pace with the future, but to help shape it.

Over the next two years, you'll immerse yourself in business disciplines enriched by emerging technologies - AI, blockchain, fintech, sustainable innovation, and more. Whether through decision science labs, real-time simulations, or digital strategy modules, you'll engage with future-facing tools that will redefine how organisations lead, adapt, and grow.

At the core of your journey lies a commitment to holistic development. Our approach extends beyond academic performance - we value emotional intelligence, ethical leadership, and the courage to challenge conventional thinking. You will find mentors who inspire critical thinking, and peers who push boundaries. Together, you'll co-create experiences that prepare you not only for job markets, but also for making a meaningful impact.

Your time at PIMR will also be rich in experiential learning - featuring case labs, startup incubators, hackathons, and industry immersions - all designed to connect theory with practical application. Our ecosystem thrives on live problem-solving, where ambiguity becomes an opportunity and ideas translate into value.



The world is watching for leaders who understand complexity, lead with purpose, and build inclusive growth. Our commitment - through global collaborations, personalised career pathways, and future-aligned pedagogy - is to help you become that leader.

So walk into this journey not with hesitation, but with ambition. Ask bold questions. Explore beyond silos. Learn fearlessly. The following two years will shape the trajectory of your career, and more importantly, your capacity to create change.

We're excited to be your partners in this transformation.

Warm regards,
Dr. S.S. Bhakar
Group Director
Prestige Institute of Management and Research

NAAC A++ CERTIFICATE



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
is pleased to declare the
Prestige Institute of Management and Research, Indore
Education and Health Sector, Indore, affiliated to Devi Ahilya Vishwavidyalaya,
Madhya Pradesh as
Accredited
with CGPA of 3.57 on four point scale
at A⁺⁺ grade
valid up to March 15, 2028*

Date : March 16, 2021



S. C. Chandra
Director

I N D E X

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Prestige Institute of Management and Research, Indore

A paragon of academic distinction, Prestige Institute of Management and Research stands as a proud testament to our unwavering commitment to educational excellence. Our illustrious journey is marked by remarkable milestones, including three consecutive accreditations by the National Assessment and Accreditation Council (NAAC, UGC), each culminating in the coveted '**A++**' Grade - the highest honor in quality benchmarking.

Driven by a passion for precision and progress, we are proud bearers of the **ISO 9001:2015 certification**, symbolizing our steadfast pursuit of superior academic standards. Our dedication to providing world-class education has also earned us the prestigious **Autonomous Status (Fourth Cycle)** from the University Grants Commission—affirming our legacy as a future-facing institution with academic independence and innovation at its core.

At the heart of this visionary journey lies **Prestige Education Foundation**, conceived by **Padma Shri Shri N.N Jain**, an esteemed entrepreneur, industrialist, and philanthropist. His legacy is carried forward with distinction by **Dr. Davish Jain**, Chairman, and **Mr. Dipin Jain**, Vice Chairman, whose leadership continues to inspire academic and institutional advancement.

Every year, nearly **5,000 aspiring managers** walk through the corridors of PIMR, embracing transformative learning that shapes their careers and character. With **60,000+ alumni** shining across diverse domains, our impact echoes far beyond the classroom—across industries, communities, and global platforms.



PRESTIGE

■ VISION

To be a Global Leader in Education, Research, and Development.

■ MISSION

To create socially responsible leaders through:

- Facilitating collaborative and experiential learning.
- Fostering action-oriented research and innovative best practices.
- Imparting value-based interdisciplinary education for holistic development.

■ QUALITY POLICY

We, at PIMR, are committed to excellence in education, training, research and consultancy services to the utmost satisfaction of our stakeholders.

POST GRADUATE PROGRAMS

No.	Name	Designation	Department
1.	Dr . S. S. Bhakar	Group Director	Group Director
2.	Dr. Deepak Jaroliya	Director- IQAC	IQAC
3.	Dr. Alok Bansal	Professor & HOD Data Analytics and Information system	Data Analytics and Information system
4.	Dr. Anukool M. Hyde	Professor & HOD HR	Human Resource Management
5.	Dr. Nitin Tanted	Professor & HOD Finance	Finance
6.	Dr. Murlidhar Panga	Professor & HOD Economics	Economics
7.	Dr. Vipin Choudhary	Professor & HOD Marketing	Journalism and Mass Communication
8.	Dr. Prateek Sharma	Professor & Head - Global Education	Economics
9.	Dr. Ajit Updhayay	Professor	Journalism and Mass Communication
10.	Dr. Rajesh Jangalwa	Associate Professor	Human Resource Management
11.	Dr. Rupal Chowdhary	Associate Professor	Economics
12.	Dr. Pragya Keshari	Associate Professor	Journalism and Mass Communication
13.	Dr. Jyoti Vyas Bajpai	Associate Professor	Human Resource Management
14.	Dr. Pratima Jain	Associate Professor	Finance
15.	Dr. Satnam Kaur Ubeja	Associate Professor	Journalism and Mass Communication
16.	Dr. Amitabh Joshi	Associate Professor	Finance
17.	Dr. Minal Uprety	Associate Professor	Data Analytics & Information system
18.	Dr. Arpit Loya	Senior Assitant Professor	Journalism and Mass Communication
19.	Dr. Pallavi Joshi Kapooria	Senior Assitant Professor	Journalism and Mass Communication
20.	Dr. Deepesh Mamtani	Assistant Professor	Human Resource Management

No.	Name	Designation	Department
21.	Dr. Prayatna Jain	Assistant Professor	Journalism and Mass Communication
22.	Dr. Pranay Karnik	Assistant Professor	Journalism and Mass Communication
23.	Dr. Deepti Bajpai	Assistant Professor	Human Resource Management
24.	Dr. Vidya Talang	Assistant Professor	Finance
25.	Dr. Rashmi Gharia	Assistant Professor	Human Resource Management
26.	Dr. Rashmi Badjatya Rawat	Assistant Professor	Human Resource Management
27.	Dr. Shweta Mogre	Assistant Professor	Data Analytics and Information system
28.	Dr. Deepesh Mahajan	Assistant Professor	Finance
29.	Dr. Vivek Sharma	Assistant Professor	Finance
30.	Dr. Chanchala Jain	Assistant Professor	Data Analytics and Information system
31.	Dr. Gagan Bhati	Assistant Professor	Finance
32.	Dr. Sumit Zokarkar	Assistant Professor	Data Analytics and Information system
33.	Dr. Nitu Singh Sisodiya	Assistant Professor	Human Resource Management
34.	Dr. Timsy Kapoor	Assistant Professor	Journalism and Mass Communication
35.	Ms. Harsheeta Bhardwaj	Assistant Professor	Data Analytics and Information system
36.	Dr. Neha Sahu	Assistant Professor	Data Analytics and Information system
37.	Dr. Suchita Gupta	Assistant Professor	Data Analytics and Information system
38.	Dr. Deepti Sharma	Assistant Professor	Economics
39.	Ms. Nivedita Wagle	Placement Head	Journalism and Mass Communication
40.	Dr. Shalu Kotwani	Assistant Professor	Placement
41.	Dr. Jaya Jaisinghani	Assistant Professor	Finance
42.	Dr. Shailshri Sharma	Assistant Professor	Human Resource Management
43.	Dr. Anurag Trivedi	Assistant Professor	Human Resource Management

No.	Name	Designation	Department
44.	CA. Ranjeet Jaiswal (Adjunct)	Assistant Professor	Finance
45.	Mr. Amreesh Brij Beohar	Assistant Professor	Journalism and Mass Communication
46.	Mr. Jatin Kumar Jaiswal	Assistant Professor	Finance
47.	Ms. Aishwarya Arora	Assistant Professor	Journalism and Mass Communication
48.	Dr. Kavita Jamini Nanda	Senior Lecturer	Finance
49.	Ms. Kuljeet Chourey	Senior Lecturer	Human Resource Management

ACADEMIC OR RESEARCH ASSOCIATE

Sr. No.	Name	Designation
1.	Mr. Prakhar Sharma	Academic or Research Associate
2.	Ms. Priyanka Sharma	Academic or Research Associate
3.	Mr. Himanshu Shekhar	Academic or Research Associate
4.	Ms. Suhani Billore	Academic or Research Associate
5.	Mr. Chainmay Manjrekar	Academic or Research Associate

UG PROGRAMS

No.	Name	Designation
1.	Dr. S. Raman Iyar	Director
2.	Dr. Nitin Girdharwal	Professor
3.	Dr. Manisha Singhai	Associate Professor
4.	Dr. Sukhjeet Matharu	Associate Professor
5.	Dr. Sharda Haryani	Associate Professor
6.	Dr. Raksha Thakur	Senior Assistant Professor
7.	Dr. Bharti Malukani	Senior Assistant Professor
8.	Dr. Ajay Malpani	Senior Assistant Professor
9.	Dr. Nidhi Sharma	Senior Assistant Professor
10.	Dr. Priyanka Chawla	Senior Assistant Professor
11.	Dr. Manoj Raghuvanshi	Senior Assistant Professor
12.	CA Sachidanand Pachori	Assistant Professor
13.	Ms. Shaan Malhotra	Assistant Professor
14.	Ms. Bhavya Bhatt	Assistant Professor
15.	Dr. Prachi Maheshwari	Assistant Professor
16.	Dr. Saurabh Singh	Assistant Professor
17.	CA Nirranjan Lahoti	Assistant Professor
18.	Dr. Chetan Nagar	Assistant Professor
19.	Mr. Sumit Jain	Assistant Professor
20.	Mr. Bhavesh Soni	Assistant Professor
21.	CA Sakshi Verma	Assistant Professor
22.	CS Priyanka Mathur	Assistant Professor
23.	Mr. Purnesh Gulbake	Assistant Professor
24.	Mr. Ravishankar Singh	Assistant Professor
25.	Dr. Chitra Joshi	Assistant Professor
26.	Ms. Srishti Dixit	Assistant Professor

No.	Name	Designation
27.	Dr. Ankush Verma	Assistant Professor
28.	Dr. Vanshika Gangwani	Assistant Professor
29.	Dr. Avani Trivedi	Assistant Professor
30.	Dr. Manisha Bhatnagar	Assistant Professor
31.	Ms. Neha Sharma	Assistant Professor
32.	Ms. Jyotika Singh	Assistant Professor
33.	Mr. Astik Upadhyay	Assistant Professor
34.	Ms. Aditi Sharma	Senior Lecturer
35.	Ms. Asru Mitra	Senior Lecturer
36.	Mr. Ankit Nandwal	Lecturer
37.	Ms. Ritika Jain	Lecturer

LAW PROGRAMS

No.	Name	Designation
1.	Dr. Nishant Joshi	Director
2.	Dr. Sunita Arya	Principal
3.	Dr. Nirmal Pagaria	Professor
4.	Dr. Deepa Shrivastava	Senior Assitant Professor
5.	Dr. Nandan Velankar	Senior Assitant Professor
6.	Dr. Anita Parmar	Assistant Professor
7.	Dr. Gopal Kag	Assistant Professor
8.	Mr. Kamlesh Jain	Assistant Professor
9.	Mrs. Sayali Bandi	Assistant Professor
10.	Mrs. Swati Rai	Assistant Professor
11.	Mr. Nakul Singh Chauhan	Assistant Professor
12.	Ms. Navrati Dongrey	Assistant Professor
13.	Mr. Jalaj Sarmandal	Assistant Professor
14.	Dr. Charu Maheswari	Assistant Professor
15.	Ms. Arushi Shrivastava	Assistant Professor
16.	Ms. Vidhi Tiwari	Assistant Professor
17.	Ms. Geeti Dwivedi	Assistant Professor
18.	Ms. Anshi Joshi	Assistant Professor
19.	Ms. Anushka Sinha	Assistant Professor
20.	Ms. Aditi Shrivastava	Assistant Professor
21.	Ms. Prachi Mishra	Assistant Professor
22.	Ms. Swasti Jain	Assistant Professor
23.	Mrs. Reema Rajawat	Assistant Professor
24.	Dr. Bhawna Singh Baghel	Assistant Professor
25.	Mr. Shantanu Sudheer Shastri	Assistant Professor



No.	Name	Designation
26.	Dr. Amrita Singh	Assistant Professor
27.	Ms. Isha Joshi	Senior Lecturer
28.	Ms. Shreya Pandey	Lecturer
29.	Ms. Sanmati Rathore	Lecturer
30.	Mr. Anurag Singh Chauhan	Lecturer
31.	Ms. Deeksha Yadav	Research Associate

ACTIVITY LIST

No.	Activity	Faculty Incharge
1.	Academic Forum	Dr. Pranay Karnik, Dr. ShailShri Sharma
2.	Book review Presentation	Dr. Vidya Telang, Mr. Jatin Kumar Jaiswal
3.	IQAC	Dr. Deepak Jaroliya, Dr. Minal Uprety, Dr. Prayatna Jain
4.	Admission	Dr. Murlidhar Panga
5.	Advisory Board	Dr. Pranay Karnik, Dr. Pallavi Kapooria, Ms. Nivedita Wagle
6.	Alumni Relation	Dr. Satnam Ubeja, Dr. Pranay Karnik, Dr. Shweta Mogre
7.	Attendance	Dr. Arpit Loya, Mr. Amreesh Brij Beohar, Ms. Natasha Arora (Sr. Executive)
8.	Capstone Project	Dr. Chanchala Jain, Ms. Kuljeet Chourey
9.	Case writing workshop	Dr. Pratima Jain, Dr. Nitu Singh Sisodiya
10.	Centre for Public Policy & Research	Dr. Minal Uprety, Dr. Rashmi Gharia
11.	Certificate Program (Finance)	Dr. Shalu Kotwani, Dr. Neha Sahu
12.	Certificate Program (HR)	Dr. Rashmi Gharia, Dr. Deepesh Mamtani
13.	Certificate Program (IT)	Dr. Alok Bansal
14.	Certificate Program (Mktg.)	Dr. Vipin Choudhary, Dr. Prayatna Jain
15.	Certificate Program (IB)	Dr. Murlidhar Panga
16.	Choice filling	Dr. Arpit Loya, Mr. Amreesh Brij Beohar, Ms. Natasha Arora (Sr. Executive)
17.	Community Engagement & Development	Dr. Pallavi Joshi Kapooria, Dr. Shweta Mogre, Dr. Satnam Kaur Ubeja
18.	Computer Lab upgradation	Dr. Chanchala Jain, Dr. Sumit Zokarkar
19.	Content Management and Digital and Social Media	Dr. Pragya Keshari

No.	Activity	Faculty Incharge
20.	Cultural Coordinator	Dr. Rupal Chowdhary, Dr. Deepesh Mamtani, Ms. Kuljeet Chourey
21.	Curriculum Management	Dr. Rupal Chowdhary, Dr. Sumit Zokarkar
22.	DA & IT Club	Dr. Suchita Gupta, Dr. Kavita Jamini Nanda
23.	Design Lab	Dr. Ajit Upadhyaya, Dr. Rajesh Jangalwa
24.	Discipline	Ms. Nivedita Wagle, Dr. Deepesh Mahajan, Dr. Deepesh Mamtani
25.	Environmental Club	Dr. Rupal Chowdhary, Dr. Suchita Gupta, Dr. Rashmi Badjatya
26.	Examination	Dr. Vipin Choudhary, Dr. Sumit Zokarkar, Dr. Deepesh Mahajan, Dr. Gagan Bhati
27.	External Participation Monitoring Cell	Dr. Deepti Sharma
28.	Faculty Club	Dr. Pranay Karnik, Dr. ShailShri Sharma
29.	Finance Club	Dr. Deepesh Mahajan, Dr. Shalu Kotwani
30.	Global Programs	Dr. Prateek Sharma, Dr. Anurag Trivedi
31.	HR Club	Dr. Rashmi Gharia, Dr. Rashmi Badjatya Rawat
32.	IB Club	Dr. Murlidhar Panga, Dr. Deepti Sharma
33.	Indian Knowledge system	Dr. Jaya Jaisinghani, Dr. Minal Uprety
34.	Industry visit	Dr. Shweta Mogre, Dr. Vivek Sharma
35.	Information Brochure	Dr. Deepti Bajpai, Dr. Kavita Jamini Nanda
36.	Internal Assessment	Dr. Pragya Keshari, Mr. Amreesh Brij Beohar
37.	International Conference 2026	Dr. Anukool Hyde, Dr. Amitabh Joshi, Dr. Chanchala Jain
38.	Invocation and Orientation	Dr. Murlidhar Panga, Dr. Deepti Sharma, Mr. Amreesh Brij Beohar
39.	Jigyasa	Dr. Pratima Jain, Mr. Jatin Kumar Jaiswal

No.	Activity	Faculty Incharge
40.	Journal Editorial	Dr. Alok Bansal, Dr. Pragya Keshari
41.	Leadership Lab	Dr. Anukool Hyde, Dr. Satnam Ubeja
42.	Library	Dr. Rajesh Jangalwa
43.	Literacy Mission	Dr. Deepti Sharma, Dr. Nitu Singh Sisodiya
44.	Managing industry institute related Chapters and activities like CII, IMA/ AIMS Coordinator	Dr. Pallavi Joshi Kapooria
45.	Manthan	Dr. Rupal Chowdhary, Dr. Deepesh Mamtani, Ms. Kuljeet Chourey
46.	Marketing Club	Dr. Prayatna Jain, Dr. ShailShri Sharma
47.	Meeting conduction and Formation of Regulatory Bodies (BOS/AC/GB)	Dr. Alok Bansal
48.	NPTEL SWAYAM/MOOCs	Dr. Jaya Jaisinghani, Ms. Kuljeet Chourey
49.	MRP	Dr. Amitabh Joshi, Dr. Chanchala Jain
50.	Music Club & SPIC Macay	Dr. Vidya Telang, Dr. Gagan Bhati
51.	NEP - Malaviya Mission Portal	Ms. Kuljeet Chourey, Dr. Jaya Jaisinghani
52.	Ph.D. and Research & Development Cell	Dr. Alok Bansal, Dr. Suchita Gupta
53.	PIMR Website	Dr. Arpit Loya
54.	Pragya	Dr. Suchita Gupta, Dr. Vidya Telang
55.	Prayas	Dr. Neha Sahu, Dr. Timsy Kapoor
56.	Quality Circle	Dr. Ajit Updhayaya, Dr. Rajesh Jangalwa, Dr. Shalu Kotwani
57.	Ranking	Dr. Arpit Loya, Dr. Kavita Jamini Nanda
58.	RM Workshop	Dr. Ajit Updhayaya, Dr. Chanchala Jain, Dr. Kavita Jamini Nanda
59.	Sectoral Presentation	Dr. ShailShri Sharma

No.	Activity	Faculty Incharge
60.	Shantiniketan	Dr. ShailShri Sharma, Dr. Pranay Karnik
61.	Simulation Lab	Dr. Amitabh Joshi
62.	SIP Coordinator	Dr. Timsy Kapoor, Dr. Vivek Sharma
63.	Social Project (Samvedna)	Dr. Jyoti Bajpai
64.	Sports	Dr. Vivek Sharma, Mr. Prakhar Sharma (Ra)
65.	Student Counselling Cell	Dr. Deepti Bajpai, Dr. Jaya Jaisinghani, Dr. Deepti Sharma
66.	Student Development Cell (Finance)	Dr. Amitabh Joshi, Dr. Neha Sahu
67.	Student Development Cell (DA and IT)	Dr. Chanchala Jain, Dr. Timsy Kapoor
68.	Student Development Cell (Marketing)	Dr. Pallavi Kapooria, Dr. Pranay Karnik, Dr. Kuljeet Chourey
69.	Student Development Cell (IB & Global)	Dr. Prateek Sharma
70.	Student Development Cell (HR)	Dr. Rashmi Badjatya, Dr. Deepesh Mamtani
71.	Student Research Cell	Dr. Timsy Kapoor, Dr. Shalu Kotwani, Dr. Nitu Singh Sisodiya
72.	SWAGAT	Dr. Pratima Jain, Dr. Arpit Loya
73.	Swawlamban	Dr. Rashmi Badjatya Rawat, Dr. Neha Sahu
74.	Time Table	Dr. Deepti Bajpai, Dr. Rashmi Gharia, Himanshu Shekhar (Ra)
75.	Training & Consultancy	Dr. Pallavi Kapooriya, Dr. Pranay Karnik
76.	Unnat Bharat Abhiyan	Dr. Minal Uprety, Dr. Shweta Mogre
77.	UNNATI	Dr. Deepti Bajpai, Dr. Harsheeta Bhardwaj
78.	Value added courses	Dr. Nitu Singh Sisodiya, Dr. Shalu Kotwani
79.	Women Empowerment Cell	Dr. Pratima Jain, Dr. Kavita Jamini Nanda, Dr. Nitu Singh Sisodiya

COMMITTEES

To facilitate decision-making process in the case of activities requiring diverse perspectives, the committees are formed which work as teams to arrive at solutions.

PUBLICATION COMMITTEE		
No.	Name	Association
1.	Dr. S. S. Bhakar	Group Director
2.	Dr. Alok Bansal	Prestige International Journal of Management and Research
3.	Dr. Pragya Keshari	Prestige International Journal of Management and Research
4.	Dr. Anukool Manish Hyde	International Conference Book
5.	Dr. Amitabh Joshi	International Conference Book
6.	Dr. Sharda Haryani	International Conference Book
7.	Dr. Chanchala Jain	International Conference Book
8.	Dr. Priyanka Chawla	International Conference Book
9.	Ms. Sayali Bandi	International Conference Book
10.	CS Dr. Pratima Jain	Swagat
11.	Dr. Arpit R. Loya	Swagat

ANTI RAGGING COMMITTEE

No.	Name	Designation	Association
1	Dr. S. S. Bhakar	Group Director	PIMR
2	Dr. S. Raman Iyer	Director - UG Campus	PIMR
3	Dr. Nishant Joshi	Director - Law Campus	PIMR
4	Dr. Deepak Jaroliya	Director- IQAC	PIMR
5	Dr. Alok Bansal	Professor & H.O.D.	PIMR
6	Dr. Vipin Choudhary	Professor & H.O.D.	PIMR
7	Dr. Manisha Singhai	Associate Professor	PIMR
8	Dr. Deepa Shrivastava	Assistant Professor	PIMR
9	Mr Praveen Choudhary	Registrar - Academics	PIMR
10	Mr Hemant Gupta	NGO	Anant Aman Social Welfare Society
11	Aditya Singh Dikhit	Student	MBA (APR)
12	Samaksh Tiwari	Student	MBA (IB)
13	Yash Choudhary	Student	MBA (FA)
14	Mr. Ram Bahadur Singh	Parent	

ANTI RAGGING SQUAD

No.	Name	Designation	Association	Contact	E-mail
1	Dr. Nitin Tanted	Dean - Academics, UG, Professor & HOD	PIMR	99939 55371	nitin_tanted@pimrindore.ac.in
2	Dr. Murlidhar Panga	Professor & HOD	PIMR	98933 36842	murlidhar_panga@pimrindore.ac.in
3	Dr. Nitin Girdharwal	Professor	PIMR	99971 23179	nitin_girdharwal@pimrindore.ac.in
4	CS Dr. Pratima Jain	Associate Professor	PIMR	98260 21575	pratima_jain@pimrindore.ac.in
5	Dr. Sharda Haryani	Associate Professor	PIMR	97551 24949	sharda_haryani@pimrindore.ac.in
6	Dr Prayatna Jain	Assistant Professor	PIMR	98266 77747	prayatna_jain@pimrindore.ac.in
7	Dr Gopal Kag	Assistant Professor	PIMR	99931 15598	gopal_kag@pimrindore.ac.in
8	Dr Nandan Velankar	Assistant Professor	PIMR	98272 48816	nandan_velankar@pimrindore.ac.in

DISCIPLINE COMMITTEE

No.	Name	Designation	Association	Contact	E-mail
1	Dr. Anukool Hyde	Professor & HOD	PIMR	98274 50410	anukool_hyde@pimrindore.ac.in
2	Dr. Ajit Upadhyaya	Professor	PIMR	98932 03081	ajit_upadhyaya@pimrindore.ac.in
3	Dr. Prateek Sharma	Professor	PIMR	99935 41411	prateek_sharma@pimrindore.ac.in
4	Dr. Rajesh Jangalwa	Associate Professor	PIMR	89899 38775	rajesh_jangalwa@pimrindore.ac.in
5	Dr. Pragya Keshari	Associate Professor	PIMR	98930 57231	pragya_keshari@pimrindore.ac.in
6	Dr. Jyoti Vyas Bajpai	Associate Professor	PIMR	95891 39331	jyoti_bajpai@pimrindore.ac.in
7	Dr. Amitabh Joshi	Associate Professor	PIMR	94253 67681	amitabh_joshi@pimrindore.ac.in
8	Dr. Deepesh Mahajan	Associate Professor	PIMR	97559 67607	deepesh_mahajan@pimrindore.ac.in

SC/ ST COMMITTEE

No.	Name	Designation	Association	Contact	E-mail
1	Dr Vipin Choudhary	Professor & H.O.D.	PIMR	93021 05123	vipin_choudhary@pimrindore.ac.in
2	Dr Satnam Kaur Ubeja	Associate Professor	PIMR	98268 96226	satnam_ubeja@pimrindore.ac.in
3	Dr Ajay Malpani	Assistant Professor	PIMR	98267 98901	ajay_malpani@pimrindore.ac.in
4	Mr Praveen Choudhary	Registrar - Academics	PIMR	98269 40454	registrar@pimrindore.ac.in
5	Ms. Ranga Kanoge	Staff	PIMR		

STUDENT GRIEVANCE

No.	Name	Designation	Association	Contact	E-mail
1	Dr. S. S. Bhakar	Group Director	PIMR	87707 66424	director@pimrindore.ac.in
2	Dr Deepak Jaroliya	Director-IQAC	PIMR	98267 06970	deepak_jaroliya@pimrindore.ac.in
3	Dr Alok Bansal	Professor & H.O.D.	PIMR	93013 00500	alok_bansal@pimrindore.ac.in
4	Dr. Sharda Haryani	Associate Professor	PIMR	97551 24949	sharda_haryani@pimrindore.ac.in
5	Samridhi Verma	Student	MBA (FT)		
6	Shashwat Jain	Student	MBA (PA)		
7	Dhruvi Makwana	Student	MBA (MM)		

INTERNAL COMMITTEE

No.	Name	Designation	Association	Contact	E-mail
1	Dr. Rupal Choudhary	Associate Professor	PIMR	99260 56631	rupal_choudhary@pimrindore.ac.in
2	Dr. Pratima Jain	Associate Professor	PIMR	98260 21575	pratima_jain@pimrindore.ac.in
3	Dr. Sukhjeet Matharu	Associate Professor	PIMR	98263 12070	sukhjeet_matharu@pimrindore.ac.in
4	Dr. Arpit R. Loya	Assistant Professor	PIMR	94250 62931	arpit_loya@pimrindore.ac.in
5	Dr. Pallavi Kapooria	Assistant Professor	PIMR	98264 21892	pallavi_kapooria@pimrindore.ac.in
6	Dr. Swati Rai	Assistant Professor	PIMR	88786 66434	swati_rai@pimrindore.ac.in
7	Mr. Praveen Choudhary	Registrar	PIMR	98269 40454	registrar@pimrindore.ac.in
8	Ms Niti Mishra	Staff	PIMR	96852 65023	
9	Ms. Megha Saxena	Staff	PIMR	86021 33028	
10	Purna Patidar	Student	MBA (FT)		
11	Yashil Joshi	Student	MBA (FA)		
12	Chahak Khandelwal	Student	MBA (PA)		

INTERNAL QUALITY ASSURANCE CELL

No.	Required Composition	Name of the Member	Designation / Position
1	Chairperson, IQAC	Dr. S. S. Bhakar	Group Director
2	Administrative Officers	Shri Praveen Choudhary	Registrar (Academics)
		Shri M.L. Bais	Controller of Examination
		Shri B.S. Gadekar	Dy. Registrar (Accounts)
		Shri Manish Anand	Librarian
		Shri Rakesh Dubey	System Administrator
		Ms. Nivedita Wagle	Placement Officer
3	Teachers	Dr. Subramanian Raman Iyer	Director, PIMR UG
		Dr. Ravi Gorane	Director, PIMR Law
		Dr. Sumita Sarkar	Dean, Liberal Arts & Sciences
		Dr. Alok Bansal	Professor
		Dr. Anukool Hyde	Professor
		Dr. Murlidhar Panga	Professor
		Dr. Prateek Sharma	Professor
		Dr. Vipin Choudhary	Professor
		Dr. Nitin Tanted	Professor
		Dr. Ajit Upadhyay	Professor
		Dr. Manisha Singhai	Associate Professor
		Dr. Prayatna Jain	Assistant Professor
		Dr. Arpit Loya	Assistant Professor
		Dr. Deepa Shrivastava	Assistant Professor
Dr. Gopal Kag	Assistant Professor		
4	Management Representative	Shri Himanshu Jain	Director, Prestige Education Foundation
5	External Expert	Dr. Harsh Purohit	Dean, School of Management, Banasthali Vidyapith (Deemed to be University), Rajasthan

		Shri Vijay Sohani	Assistant Commissioner, GST (Sales Tax), Government of M.P.
6	Alumnus	Ms. Swati Jain	Court Manager, High Court Indore
		Shri Mohit Kabra	Director, Prime Intercorp Pvt. Ltd
7	Community Representative	Shri Jayant Bhaise	Director, Ustad Allauddin Khan Academy, Bhopal and President at Sanand Nyas, Indore
8	Employer / Industrialist	Shri Sanjeev Arora	GM, Corporate Affairs, Reliance Industries
9	Student Representative	Ms. Muskan Vaishnav	MBA FT – III SEM
		Ms. Somya Raghuvanshi	MBA FT – III SEM
10	Director IQAC	Dr. Deepak Jaroliya	Professor and Director IQAC

ADMINISTRATIVE GROUPS

1	Placement Cell	Designation
	Ms. Nivedita Wagle	Placement Manager
	Mr. Akshat Mishra	Manager
	Mr. Aditya Gangrade	Deputy Manager
2	Administration and Academics	Designation
	Mr. Praveen Choudhary	Registrar, Academics
	Ms. Akashi Gehlot	IQAC
	Ms. Sameeksha Mehra	Other Members
	Ms. Priyanka Sen	Other Members
	Mr. Ninkit Malviya	Other Members
3	Accounts	Designation
	Mr. B.S. Gadekar	Deputy Registrar, Accounts
	Mr. Gajanand Chadokar	Other Members
	Mr. Sanjeev Pal	Other Members
4	Director's Office	Designation
	Ms. Rashmi Sinha	PS to the Group Director & Admin Executive
5	Confidential and Examination Section	Designation
	Dr Vipin Choudhary	Controller of Examination
	Dr. Sumit Zokarkar	Assistant Controller Press
	Dr. Gagan Bhati	Assistant Examination Controller
	Ms Parveen Pahwa	Other Members
	Ms. Neeti Mishra	Other Members
	Mr. Vinod Bajaj	Other Members
	Mr. Neeraj Soni	Other Members
	Mr Purshottam Sharma	Other Members
	Mr Naveen Choudhary	Other Members

6	Personnel Section	Designation
	Mr. Amandeep Khurana	Group HR Head
	Ms. Natasha Arora Taneja	Sr. Executive
7	Library	Designation
	Mr. Manish Anand	Head Library
	Mr. Rajesh Kumar Patel	Other Members
	Mr. Anurag Basu	Other Members
	Mr. Kishore Patel	Other Members
	Mr. Mahesh Yadav	Other Members
8	Student Section	Designation
	Mr. Chetan Buchade	Other Members
	Mr. Gaurav Bajolia	Other Members
9	Computer and Audio/Video Section	Designation
	Mr. Rakesh Dubey	System Administrator
	Mr. Raghav Upadhyay	Other Members
	Mr. Nakul Bind	Other Members
10	Support Staff	Designation
	Mr. Gopal Singh Sisodiya	Other Members
	Ms. Malti Kharche	Other Members
	Ms. Hemlata Sarode	Other Members
	Ms. Pramod Singh Yadav	Other Members
	Mr. Keshlal Yadav	Other Members
	Mr. Prem Narayan Kurmi	Other Members
	Mr. Amit Datir	Other Members
	Mr. Sagar Yadav	Other Members
	Mr. Rinku Rawat	Other Members
	Ms. Neeta Chauhan	Other Members
	Ms. Kusum Patil	Other Members

	Mr. Gaurav Choubey	Other Members
11	Subordinate Staff	Designation
	Mr. Ravi Choudhary	Other Members
	Mr. Umesh Patel	Other Members
	Mr. Vijay Kethwas	Other Members
12	Transportation	Designation
	Mr. Sardar Singh Chauhan	Other Members
	Mr. Radhey Shyam Mali	Other Members
13	Store and Record Section	Designation
	Mr. Azeem Hasan	Other Members
14	Hostel Committee	Designation
	Mr. Harpreet Kaur Viridi	Warden
	Dr. Satnam Kaur Ubeja	Associate Professor
	Ms. Natasha Arora Taneja	Other Members
15	Security Incharge	Designation
	Mr. Shyam Goyal	Member
	Mr. Vijay Ketwas	Member



ACADEMIC CALENDAR

Semester/ Activity	Duration	Classes Commence	Preparatory Break	Examinations Begin	Examinations End
MBA I Semester (Batch 25-27)	July – Dec 2025	4th Week of Aug 2025	4th Week of Dec 2025	1st Week of Jan 2026	2nd Week of Jan 2026
MBA III Semester (Batch 24-26)		1st Week of Sep 2025	4th Week of Dec 2025	1st Week of Jan 2026	2nd Week of Jan 2026
MBA II Semester (Batch 25-27)	Jan – June 2026	3rd Week of Jan 2026	4th Week of Apr 2026	1st Week of May 2026	2nd Week of May 2026
MBA IV Semester (Batch 24-26)		3rd Week of Jan 2026	4th Week of Apr 2026	1st Week of May 2026	2nd Week of May 2026
Summer Internship (Batch 25-27)	Internship Durations Beginning of Internship: 3rd Week of May 2026 Conclusion of Internship – 4th Week of July 2026				

Important Notes:

- This Academic Calendar is **tentative** and subject to change without prior notice.
- All students must **enrol with Devi Ahilya Vishwavidyalaya (DAVV), Indore**. Failure to do so may result in disqualification from appearing in examinations.
- Students who are **already enrolled with DAVV** during their undergraduate studies **need not enrol again**.

List of Holidays for PEF Group of Institutions for the Year 2025

JANUARY 2025 TO DECEMBER 2025

Sr.No	Holidays	Date	Day
1	Mahashivratri	26 February, 2025	Wednesday
2	Holi	14 March, 2025	Friday
3	Rangpanchmi (Local Holiday)	19 March, 2025	Wednesday
4	Id-UI-Fitr	31 March, 2025	Monday
5	Mahavir Jayanti	10 April, 2025	Thursday
6	Buddha Purnima	12 May, 2025	Monday
7	Raksha Bandhan	09 August, 2025	Saturday
8	Independence Day	15 August, 2025	Friday
9	Krishna Janmashtami	16 August, 2025	Saturday
10	Ganesh Chaturthi	27 August, 2025	Wednesday
11	Dussehra/Gandhi Jayanti	02 October, 2025	Thursday

No other Holidays are allowed.

A part from the above Republic Day, Gudi Padwa/ Chaiti Chand, Ram Navmi are on Sunday. Hence, there are not shown in the above list.

Summer Vacation: 15 Days summer vacation for all, which may be availed in 1/2/3 parts during the period of 15th May to 30th September. After that no vacation shall be permitted to be availed.

Diwali Vacation: 20th October to 25th October, 2025

Winter Vacation: 25th December to 1st January, 2026

(The above list is applicable for PIMR, Indore PG Campus, UG Campus, Department of LAW and Department of Liberal Arts)



Chairman
(Prestige Education Foundation)



ATTENDANCE

- i. Attendance is compulsory for all courses.
 - ii. Attending classes is just as important as achieving good grades. An attendance shortfall can significantly impact the overall CGPA and may result in D grades in a term, regardless of performance in other evaluation components. Students who fall below a 75% attendance rate will not be permitted to participate in the Campus Recruitment Drives. Moreover, if your attendance falls below 50%, the student will not be permitted to appear in their Semester Examination.
 - iii. Students involved in proxy will be penalised for two class absences. No student is permitted to mark attendance on behalf of another student under any circumstances.
- I. **A student is expected to attend all the classes of a given course.** However, to accommodate short-term contingencies, a minimum attendance rate of 75% is stipulated for classes in a course. Thus, a cushion of 25% is provided to accommodate absences from class due to minor ailments, participation in co-curricular activities, family exigencies, and any other short-term contingencies.
 - II. Given the varying nature of pedagogy in different courses, some courses may not have classes for a part of a Term, and students may be required to do project work during this period. However, in such cases, students will be required to submit interim or final project reports, design documents, or demonstrate a part of the project under development.
 - III. In such cases, attendance will be taken during the sessions in which students are required to present their initial or final project designs, intermediate reports, project presentations, and other relevant materials. ***The number of lecture sessions replaced by such project work will not exceed 4 lectures in a full 3-credit-point course (2 lectures in a 1.5-credit-point course).*** The course coordinator/Instructor will inform the relevant students and the relevant office at the beginning of the course about the days on which classes will be replaced with project work and the actual number of sessions for which attendance will be taken during the course.

In computing the percentage of attendance, the number of actual sessions held will be considered in the denominator.



- For a student whose attendance falls short of 75%, Let α = the percentage of attendance of a student in a course, obtained after rounding off to the second decimal place.
- For student falling short of 75% of attendance the following penalties would be applicable
 - For Individual subject: <75% of attendance in any subject: Expelled from internal component evaluations.
 - For Semester Examination: >50 % but <75% of attendance, Exam forms to be withheld. Issue of notice to parents and personal meeting for approval of Exam Form.
 - For Semester Examination: <50% of attendance, Student to be debarred from the Examination.

If a student's attendance falls short of 75 percent and he/she misses the mid-term/end-term exam, the penalties applicable in both cases would be applied, unless the student's attendance fell short because (s)he suffered from a significant ailment requiring prolonged bed rest or hospitalisation.

ii. Major Ailment - Loss of attendance and/or missing mid/end term examinations.

a) A student will be considered to have suffered from 'major ailment' if (1) the ailment requires prolonged hospitalisation or bed rest or isolation or it is a psychiatric illness (e.g. depression, schizophrenia), and (2) the program office is informed in writing about the ailment within two days of hospitalisation or diagnosis, and (3) the ailment is verifiable by the hospital certifying that the student is not fit to study or attending classes. Anyone who is found to have fudged documents in this regard will be summarily expelled from the Programme.

b) The period of ailment, as certified by an appropriate medical authority, will not be counted towards attendance calculation.

c) However, if the period of significant ailment exceeds 50% of sessions in a term, the student has to withdraw from the Programme on medical grounds temporarily.

d) Suppose a student misses a scheduled mid-term or end-term examination due to a major illness during the examination period. In that case, a makeup examination will be arranged without any implication on the final grade, subject to clause (iii) above. There will be no re-examination for these make up examinations:

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- e) Suppose a student misses' component(s) of evaluation, other than the mid-term or end-term examination, in a course due to a major illness during the period. In that case, it will be up to the respective Course Coordinator or instructor to decide how those components can be compensated for, if at all.
- f) For any other case(s) not included above, the same would be decided upon by the Program Council.
 - iii. The above rules will supersede any individual course-specific attendance rules set by a course instructor.
 - iv. Students shall return to campus after their Summer Project by the day before Term-III commences. Students arriving late will not receive credit for attendance for classes missed under any circumstances.
 - v. Submission of the Instructor and Course Feedback is compulsory as and when notified by the MBA office during the Term. A student who fails to submit the feedback will not be allowed to appear in the end-term examination. Additionally, a financial penalty of Rs. 1,000 per case will be imposed on the student for not providing the feedback within the stipulated deadline.

Leave of Absence

- i. For a full-time program, students are expected to be present for 100% of their lectures.
- ii. Leaves shall be granted in exceptional cases, such as hospitalisation, the demise of a Father, Mother, or Spouse.
- iii. In the event of hospitalisation, proper documents must be submitted to the program office for scrutiny before a leave is sanctioned.
- iv. Students should fill out the leave application form provided as Annexure 1 in the MBA Policy Manual and submit it to the designated authority as per the guidelines shared by the office.
- v. No leave applications will be entertained 7 days prior to the commencement of the Semester exams.



Annexure 1

STUDENT LEAVE APPLICATION FORM

Date _____

Name: _____

MBA Program: _____ Semester: _____ Section: _____

Scholar No.: _____

Date and expected time of departure: _____

Date and expected time of return: _____

Total Period of Leave: _____

Leave Address: _____

Contact Mobile No. while on Leave: _____

Number and nature of enclosures, if any: _____

Leave sanctioned from _____ To _____

(Rules for attendance and examinations missed during the leave period shall be applicable)

Signature of the Student

Approved by

Class Coordinator

HOD



DISCIPLINE

Discipline Committee Directive: The following guidelines govern expected student conduct within the institute, including all classrooms, laboratories, campus areas and area surrounding near campus. Each student is obligated to abide by these rules and uphold the institute's values of integrity, respect, and professionalism. Failure to comply may result in disciplinary action as outlined below.

1. General Conduct

Students must maintain a high standard of discipline and responsibility at all times. They are expected to **uphold academic integrity and respect all persons and their property**. Any behavior that disrupts teaching, learning or community life such as discrimination, harassment, vandalism, or nuisance is strictly prohibited. For example, students are explicitly barred from **“intentionally damaging or destroying Institute property”** and from **“any disruptive activity in a classroom or an Institute-sponsored event”**. All students should follow lawful instructions of faculty and staff, **carry their identity cards on campus**, and cooperate with security and administrative personnel. In summary, students must behave with **discipline, decorum, and decency** in all contexts.

- **Respect and Responsibility:** Treat peers, faculty and staff with courtesy. Refrain from any form of harassment or bullying (verbal, physical or online). Do not engage in hate speech or conduct based on caste, gender, religion or other protected statuses.
- **Institute Policies:** Observe all institute rules and regulations (including safety rules). Participate in academic and co-curricular activities with integrity. Students should not loiter or create unnecessary disturbances while classes or official activities are in progress.
- **Prohibited Actions:** Do not organize strikes or protests that disrupt campus life, and avoid any disorderly conduct (e.g. inciting riots, rudeness, or willful insubordination). Use of force, extortion, or possession of weapons is forbidden.

2. Dress Code

Institute commonly enforce Uniform to promote a professional, disciplined atmosphere. Colleges often require students to dress neatly and modestly, emphasizing clean, tidy, and professional attire. The formal dress codes foster discipline, reduce socio-economic discrimination among students, and prepare students for corporate norms.



Permitted Attire

- **Uniforms:** Students have to wear their stipulated uniform on designated days. On non-uniform days, students may wear neat business-casual, traditional dress or Institute provided t-shirt as directed.
- **Semi-formal attire:** Collared shirts, kurtas or tunics with trousers (for boys and girls), or salwar - kameez are typically allowed. Most codes require shirts to be neatly tucked in and free of loud prints or graphics.
- **Footwear:** Proper closed or formal shoes are required. In everyday classes, polished shoes are usually mandated.
- **Identification:** Students must always carry and display their college ID card visibly while on campus. Entry to college premises is generally allowed only with a valid ID.
- **Grooming:** Hair and personal grooming should be neat and conservative. For example, one code advises “Students should use only normal hair style” (no extreme colors or styles). Boys are expected to keep facial hair trimmed or clean-shaven.

Failure to adhere to the dress code may result in being asked to change clothing, loss of attendance credit, or other disciplinary measures.

3. Punctuality and Attendance

Regular attendance and punctuality are mandatory. Students must arrive on time for all lectures, tutorials, labs and official appointments. A consistently high attendance record is expected. Students should:

- **Attend All Classes:** Be present for all scheduled classes, practicals and group activities. Sign attendance registers if provided.
- **Timely Arrival:** Be seated before class begins. Repeated tardiness or unexcused absences are not acceptable.
- **Leave and Absence:** Any planned absence (e.g. illness or personal emergency) must be reported in advance to the class coordinator with appropriate documentation. Submit leave applications according to institute procedure. Unreported absence may be counted as defaulter.

Students failing to meet attendance requirements, prescribed by the institute may not be allowed to sit for examinations or may lose academic privileges. The institute will monitor attendance and notify students/parents if attendance is below the acceptable level.



4. Use of Mobile Phones

Mobile devices are a potential disturbance in academic settings and must be used with discretion. In classrooms, laboratories and during official functions, phones should be turned off or set to silent mode. Photographing or recording lectures, discussions or exams is **strictly prohibited** without permission. Specific rules often include:

- **Silence or Off:** Mobile phones must be silenced in all academic buildings (classrooms, labs, library, etc.). During lectures or lab sessions, phones should not ring or be used.
- **No Recording:** Audio or video recording of classes or campus activities is not allowed unless explicitly approved by faculty.
- **Examinations:** Mobile devices are banned in exam halls. Violation results in confiscation and disciplinary action.
- **Emergencies:** If needed for emergency purposes, students may use phones only outside of teaching spaces.

Students found using phones against policy may have the device confiscated, fined, or face stricter penalties for repeated violations.

5. Library and Computer Laboratory Rules

Library: The library is for study and research. Students must maintain strict silence and respect others' need for concentration. Per standard library rules: "Students should maintain discipline... and should not make noise... mobile telephones must be switched off... quiet and good order must be maintained in the Library at all times.". Key points include:

- **Silence and Behavior:** Speak softly if needed; no loud conversations or group work in the reading rooms. Do not leave personal items unattended. Remain seated properly and use furniture correctly.
- **Handling Materials:** Books and periodicals are shared resources. Do not mark, tear pages, or write on library materials. Return books by the due date to avoid fines; lost/damaged items must be replaced or paid for.
- **Food and Drink:** Eating or drinking is not allowed in the library; any food/drink brought in must be kept out of the reading areas. Mobile phones may not be used for calls (limited use for study apps is at discretion of librarian).
- **Access:** Students must show their library ID or institute ID card for entry. Follow borrowing rules (e.g. any prescribed book limit, renewal procedures).



Computer Laboratory Guidelines: The Computer Laboratory is a critical resource for academic learning, research, and skill development. Students are expected to maintain a professional, responsible, and respectful approach while using these facilities. The following rules must be strictly observed:

Access and Usage

- **Authorized Access Only:** The lab may only be used during assigned class hours or with prior permission from the lab in-charge.
- **Login Credentials of AccSoft2.0:** Students must use only their own login credentials. Sharing of IDs or passwords is strictly prohibited.
- **Purpose of Use:** Systems are to be used strictly for academic purposes. Accessing social media, gaming, or streaming websites is prohibited unless required by faculty for a specific task.

Code of Conduct

- **Silence and Discipline:** Maintain silence to avoid disturbing others. Mobile phones should be on silent mode or switched off during lab sessions.
- **Respect for Equipment:** Handle all hardware and peripherals (keyboard, mouse, headset, etc.) with care. Report any technical issues immediately to the lab supervisor.
- **No Eating or Drinking:** Consumption of food or beverages inside the lab is strictly prohibited.
- **Professional Behaviour:** Group discussions, casual browsing, or personal chats are not permitted during lab sessions.

Data Security and Ethics

- **Plagiarism and Fair Use:** Students must not copy software, data, or assignments. All work should be original and in adherence to academic integrity standards.
- **Use of Licensed Software:** Do not install or uninstall any software without explicit permission from the lab in-charge.
- **Prohibited Content:** Accessing or storing pornographic, violent, discriminatory, or offensive content will result in strict disciplinary action.

Cleanliness and Maintenance

- **Workspace Tidiness:** Students must keep the computer area neat. Any printed material or paper waste must be disposed of in the designated bins.
- **Shutdown Protocol:** Students should properly log off and shut down the system after use, if instructed.

Failure to follow lab or library rules may result in suspension of privileges (e.g. library or lab access) or other penalties.



6. Use of Common Facilities (Cafeteria, Lounges, Corridors)

Common areas should be kept clean and used considerately. General expectations include:

- **Cleanliness:** Dispose of trash in bins. “Students should refrain from littering in the campus including classrooms, laboratories, library, office spaces, hostels and free spaces.”. In the cafeteria, clear tables after use and do not leave food wrappers behind.
- **Food and Drink:** Eating and drinking are confined to designated dining areas. Do not bring food or drink into classrooms, libraries or computer labs. In lounges, consume food only in specified zones and always clean up.
- **Noise and Courtesy:** In lounges and corridors, be mindful of noise levels. Avoid shouting, blaring music or running that disturbs others. Do not block corridors or stairways – these must remain accessible at all times.
- **Smoking and Substances:** The campus is a smoke-free zone. “Smoking is strictly prohibited in all areas of the Institute including hostel rooms and residential premises.” Likewise, no alcohol, drugs, tobacco, pan-masala or other intoxicants are allowed anywhere on campus. Students or guests found with such substances will face strict disciplinary and legal action.
- **Behavior in Cafeteria:** Queue patiently, use utensils properly, and follow all cafeteria guidelines.

Students are reminded that common facilities reflect the community; each individual must help maintain decorum and cleanliness.

7. Use of Social Media and Digital Platforms

Students' online conduct should reflect the institute's values. Personal social media profiles should not contain abusive, defamatory or extremist content. In particular:

- **Personal Conduct Online:** Use social media responsibly. Students are expected to “use social media carefully and responsibly,” and must not post derogatory comments about other individuals from the Institute on social media. Refrain from cyber bullying, harassment or spreading misinformation about the institute or its members.
- **Official Pages and Communication:** Only authorized student organizations and departments may maintain official social media pages. Any representation of the institute in media (including social networks) must be approved. As one code states, students are not permitted “to interact, on behalf of the Institute, with media representatives or invite media persons onto the campus without permission”. Likewise, students should not give statements or share campus audio/video with news outlets without clearance.



- **Privacy and Content:** Do not share confidential information (e.g. exam questions, private student records) online. Respect copyright when posting material. Personal pictures taken on campus should not include individuals without consent.

If a student's online activity violates this policy (e.g. hate speech, unauthorized disclosures), it will be treated as misconduct under these rules.

8. Student Associations, Events, and Permissions

Student groups and cultural or technical clubs are valuable, but must operate within institute guidelines:

- **Formation and Registration:** Any society, club or association must be formally registered with the student Director or HOD or equivalent. “No Society or Association can be formed in the college... without the Director's prior permission”. Clubs should have a faculty advisor and a constitution approved by the institute.
- **Event Authorization:** All student events, seminars, fests or gatherings require prior approval. Any public meeting, procession or talk must be scheduled through the administration. “All College activities must be organized under the guidance... of the Director... with prior permission only”. Unapproved events (including religious or political meetings) are not allowed.
- **Fundraising and Collections:** Students must obtain sanction before collecting any money (for trips, charities, magazines, etc.). Emblems, posters or use of institute names for unofficial causes is prohibited. For example, using the college name for a private event can lead to expulsion.
- **Advertisements and Notices:** Notices for approved events should only be placed on designated boards or digital forums. Street plays, rallies or banners on campus must have written permission. Any unauthorized posting or sound amplification without permission is disallowed.

Student organizations must also respect host institution rules during off-campus activities and ensure advisor supervision. Any damage or liability arising from a student event will be the responsibility of the organizers.

9. Political Activities and Media Communication

Student political expression is permitted in a lawful manner, but must not disrupt academics or infringe on others' rights:

- **On-Campus Political Activity:** Students should avoid partisan conflicts that disturb the campus environment. Any display of political symbols (flags, banners, posters) inside campus must be approved by authorities. Canvassing or campaigning in classrooms or corridors is not allowed. Any public meeting or debate should be non-partisan or have neutral academic purpose, and held with permission.



- **Off-Campus Election Laws:** If participating in elections (student or public), follow the Model Code of Conduct. Illegal canvassing, coercion, or use of institute resources for political purposes is forbidden.
- **Interaction with Media:** Students may not speak to newspapers, TV, or social media on behalf of the institute without authorization. Unsolicited press statements or interviews by students can misrepresent the institute's views and are not allowed. Only designated officials or communications staff handle official media relations.

Respect freedom of speech, but do so responsibly: ensure that any political expression on personal platforms does not use the institute's name or logo, and does not violate laws (e.g. hate speech legislation).

10. Ragging and Harassment

The institute enforces zero tolerance for ragging and harassment. By law (UGC/AICTE regulations and Supreme Court orders), any form of ragging - verbal, physical, psychological or sexual is strictly forbidden.

- **Ragging:** This includes initiating or forcing juniors into embarrassing or abusive activities, jokes, or rituals. Freshers should be treated with respect; seniors must not haze newcomers. Any ragging incident must be reported immediately to the Anti-Ragging Committee or authorities. Per regulations, both ragger and ragged can face strict punishment (up to expulsion or legal action).
- **Harassment and Bullying:** Students must not harass peers or staff on grounds of gender, religion, caste, disability, etc. Disparaging remarks, cyberbullying or acts of sexual harassment violate the code. For instance, one code defines harassment as “conduct that is severe... and motivated by a person's race, color, sex, religion, age, sexual orientation...” etc., and is disallowed. Any complaint of harassment will be investigated and may lead to punishment under the institute's harassment policy (e.g., POSH guidelines for sexual harassment).

In short, all students have the right to a safe, respectful learning environment. Violations will be treated as serious offenses under student misconduct procedures.

11. Consequences of Misconduct and Disciplinary Procedures

Violations of these guidelines will not be taken lightly. The institute has established disciplinary procedures to address breaches:

- **Investigation and Hearing:** Allegations of misconduct are reviewed by a disciplinary committee. The student will be informed and given a chance to explain. The committee evaluates evidence and recommends action.



- **Penalties:** Depending on severity, penalties range from a written warning or fine to more serious sanctions. One policy outlines possible actions including warnings, restrictions of privileges, community service, monetary penalties, suspension or expulsion. Minor infractions (e.g. a single absence or low-level misbehavior) may warrant probation or loss of certain privileges.
- **Major Offenses:** Serious misconduct (such as ragging, violent behavior, major vandalism, or severe academic fraud) can lead to suspension or permanent dismissal. Students involved in criminal activities will be handed over to law enforcement. For example, the anti-ragging policy requires filing a police FIR for ragging incidents, and punishments can include rigorous imprisonment.
- **Academic Penalties:** Cheating or plagiarism in exams or assignments can result in a failing grade for that exam/course, cancellation of exam results, or expulsion from programs, per university examination rules.
- **Appeals:** A student disciplined has the right to appeal through the institute's grievance redressal system, but must comply with interim directives (e.g. staying out of campus during suspension).

Parents or guardians may be notified in cases of grave misconduct. Repeated offenses will attract progressively harsher consequences. Ultimately, the institute reserves the right to enforce discipline in order to ensure a safe, fair and respectful academic environment for all.



NOTE

The institute reserves the prerogative to interpretation, implementation, and modification of disciplinary actions are reserved with the institute. The level of disciplinary action may vary based on the **severity and quantum of the misconduct** as assessed by the Disciplinary Committee.

Any **exchange, lending, or misuse of student ID cards** will be treated as a **serious disciplinary violation** and will invite strict action as per Level 4 or Level 5, depending on the intent and severity of the act.

If the **suspension period coincides** with any internal test, assessment, assignment submission, or placement activity, the student will **not be allowed** to participate in or make up for the missed academic or placement opportunity.

During the **suspension period**, the student is strictly **prohibited from entering the institute campus or surrounding nearby areas of institute**. If found violating this rule, **the punishment will be doubled**, and further disciplinary action will be initiated.

In case of any damage caused to institute property by a student, the institute reserves the right to impose a **monetary fine equivalent to the cost of repair or replacement**.

No appeals or explanations shall be entertained by the Disciplinary Committee from any student **not in proper uniform and footwear** as prescribed by the institute. **Strict adherence** to the dress code is a prerequisite for all disciplinary considerations.

Submission of **forged or manipulated medical certificates or health-related documents** to seek exemptions from attendance, tests, or any academic responsibilities will be treated as a **serious misconduct**. Such actions may invite **disciplinary measure** depending on the severity and intent.

Any medical certificate submitted must be **duly signed and stamped by a registered government medical officer (Gazette Officer)**.

Disciplinary Action Levels – Prestige Institute of Management and Research

Level	Nature of Misconduct	Disciplinary Action	Remarks / Consequences
Level 1	Minor Indiscipline (e.g. repeated late arrival, improper dress code, use of mobile in class)	Suspension from classes for 1 day	Verbal and written warning issued. Student counselled. Noted in conduct file.
Level 2	Repeated non-compliance (e.g. misbehavior, disrupting class, ignoring staff instructions, , use of foul language)	Suspension from classes for 3 days	Warning issued with parental intimation. Conduct placed under observation.
Level 3	Misuse of institute property, plagiarism, aggressive behavior, disobedience	Suspension from institute for 5 days	Meeting with parents/guardian. Undertaking to be submitted. Recorded in student dossier.
Level 4	Harassment, verbal abuse, group fights, cheating in internal exams, exchange, lending, or misuse of student ID cards	Suspension from institute for 7 days	Formal inquiry by Disciplinary Committee. Final warning. May affect placement eligibility.
Level 5	Physical touch, assault, sexual misconduct, severe threat to safety, exchange, lending, or misuse of student ID cards	Permanent removal (expulsion) from the institute	No re-admission allowed. Incident reported to higher authorities and external bodies if needed.
Level 6	Ragging in any form (verbal, physical, psychological, or cyber)	Permanent removal (expulsion) from the institute	FIR filing as per UGC Anti-Ragging Guidelines



PRESTIGE INSTITUTE OF MANAGEMENT AND RESEARCH, INDORE

(PIMR PG CAMPUS)

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