

Guidelines for Contributors

1. The manuscripts should normally be of 3000-8000 words, typed in double-space with 12-point font on 8.5" X 11" (A-4) size papers with 1.5 inch margin on all four sides. Manuscript should be submitted in form of soft copy.
2. Every manuscript must include a non-mathematical abstract of about 150 words with at least five key words.
3. The manuscript should be accompanied by a cover page. The cover page should contain title of the paper, author's name, designation, official address, contact address, phone/fax numbers and e-mail address (authors' name should not appear anywhere else in the manuscript); in case of multiple authors, the cover page should indicate the author to whom correspondence should be addressed
4. The manuscript should not contain footnotes. References should be placed at the end of the manuscript. The list should mention only those sources cited in the text of the manuscript that they have not duplicated an article already published or accepted
5. Authors are responsible for making sure that the articles contain their original work and not already published or accepted for publication in any other Journal or under review elsewhere. The authors are required to accompany the declaration form along with the article. The declaration form is available on the institute website. This declaration form should be downloaded and the scanned copy of duly signed filled declaration form should be sent
6. Authors using questionnaires should include a copy of the questionnaire along with the manuscript
7. All tables, graphs, quotations, equations, etc presented in the article should be complete in all respects. The tables and figures (complete with titles, labels and art-work) mentioned in the text should appear near/after they are referred. The diagrams, graphs, etc. should be sent in original and should not appear in separate document files.
8. References should be given separately at the end of the paper and the entries should be arranged alphabetically. The word 'References' should appear as a first-level heading. The list should include only the work the author/s has cited. The APA referencing style should be strictly followed.

Other details

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